



CITY OF HOUSTON

Job Posting

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1	Applications accepted from: ALL INTERESTED PERSONS
2	Job Classification DEPUTY ASSISTANT DIRECTOR (Exe Lev)
3	Posting Number PN# 112609
4	Department Public Works & Engineering Department
5	Division Traffic & Transportation Division
6	Section Mobility Response Team
7	Reporting Location Houston Tran Star*
8	Workdays & Hours M - F, 8 a.m. - 5 p.m.* <div>*Subject to change</div>
9	DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS Manages and directs the activities of the newly created Mobility Response Team (MRT). Directly supervises highly specialized staff members who will be responsible for quickly identifying and mitigating traffic congestion hot spots throughout city. Directly oversees the design and implementation of long-range mobility solutions for some of the city's most heavily traveled corridors and heavily utilized intersections. Assists other executive level managers with the organization, management, and evaluation of complex and specialized traffic signal engineering and operations functions. Trains, develops, and evaluates staff to perform routine and specialized job duties to accomplish the Department's goals and objectives. Responds to inquiries from Mayor, City Council, Agenda Director, PWE Director and Deputy Director in matters involving traffic signal issues. Develops and conducts public presentations, meetings and other outreach functions. Works closely with the Houston Police Department personnel to establish and reach group goals and objectives. Acts as liaison to other departments, government agencies and the private sector. Performs other specialized tasks as required.
10	WORKING CONDITIONS A portion of this work occurs in the field under most weather conditions and occurs in close proximity to moving vehicular traffic. Standing and walking moderate distances over uneven terrain is occasionally required, as well as traveling for extended periods of time in a vehicle.
11	MINIMUM EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in Civil Engineering, Business Administration, Public Administration or a closely related field.
12	MINIMUM EXPERIENCE REQUIREMENTS Seven years of progressively complex/responsible experience are required, with at least three of the years in a supervisory capacity.
13	MINIMUM LICENSE REQUIREMENTS Valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).
14	PREFERENCES Preference will be given to applicants who posses valid registration as a Professional Engineer (P.E.) AND as a Professional Traffic Operations Engineer (PTOE). Comparable managerial experience is highly desirable.
15	SELECTION/SKILLS TESTS REQUIRED None
16	SAFETY IMPACT POSITION <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <div>Salary Range - Pay Grade 30 \$1,999 - \$2,806 Biweekly - \$51,974 - \$72,956 Annually</div>
18	OPENING DATE August 16, 2006
19	CLOSING DATE Open Until Filled
20	APPLICATION PROCEDURES Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., First Floor Lobby. TDD phone number 713.837.9496. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.
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